## **Library Rules**

- 1. Library card is individual & non-transferable. On misuse of it, the owner will be penalized.
- 2. Reference books will not be issued. This is to be referred in the library itself.
- 3. Maximum 1 book will be issued to a student at a time for 3 days only, however this may be reissued if there is no demand by others.
- (a) if the student will not return the book within 3 days, he/she shall not be issued books for next 15 days.
- (b) Please check & report any damage to the book before borrowing, to the librarian.
- 4. The Librarian may call back the book before time in case of urgency.
- 5. Incase a book is lost the recovery will be made at par with the latest price in the market.
- 6. When you are having the library period or period allowed to go in the library use every second of it. Refer your doubts, consult the references and make notice in library note book & get it attested.

