

General School Rules

For Parents and Students

1. Every student must carry this Diary to school every day and use it productively
2. Please read and understand the contents of this diary. Check it regularly for entries from the school. Use it for the communication with teachers.
3. Parents should furnish to the school their latest office and residential address and telephone numbers. These are vital in the interest and safety of the student. Change in address or phone number, report the school immediately.
4. The school reserves the right to terminate the continuance of students with unsatisfactory progress in studies or whose conduct is a bad example for others.
5. Students who are escorted to and from school in the care of servants or other domestic staff may not leave the school premises without their nominated escort. In case of a delay in the arrival of such escorts, they should Report the matter to the school office. No in or out attendance of Escort is recorded please.
6. The ward of those parents, who avoid meeting the authorities, when advised to do so may not be allowed to attend the classes.
7. Damaging or disfiguring any school property, bullying and the use of foul language are punishable offences, whether in or out of school campus students found using the same will be expelled.
8. Under no circumstances parents are allowed to directly enter the class room. They need to have prior appointment for any genuine reason to meet the teachers only in the visitors lounge.
9. Parents attention is drawn to the fact that criticism of the teacher of school in the presence of a child should be scrupulously evaded because students lose respect for their teachers consequently failing to learn from them which retards his/her progress.
10. Should there be any legitimate complaint please verify them, meet the Principal at the earliest and complain. This will be personally verified by the principal without any prejudice.

11. Non-bus commuters must arrive 10 minutes before the Home Rule period.
12. Attendance is very important. Never avoid your classes due to incomplete assignments.
13. Parents should not call up teachers at their residence unless it is a real emergency. The problems/doubts should be dealt at school during visiting hours.
14. Leave for half a day should not be asked (security reasons). In emergency, written permission must be taken from the principal through Class teacher. Bus incharge must be informed accordingly.
15. Parents' indecent behaviour in the school campus may compel the school to issue the TC to your ward without any pre notice. Toxicants are not allowed inside the school campus.
16. He/she is doing well as you are informed by him/her but it is not sufficient. Please meet the teacher concerned, Head Mistress, Senior Mistress, Vice Principal and Principal. It helps in the development of your ward and progress in attendance.
17. It is mandatory for all students, unless instructed otherwise to be present for festivals and functions celebrated inside the school.
18. Neat and clean uniform is compulsory during school hours and for all school functions. Grey uniform is compulsory for all such instances where students are representing the school outside.
19. Girls with long hair must plait their hair. They have to come in two ponies or with proper white hair bands for short hairs. They are not allowed to apply heena on their hands, not allowed to wear earrings or rings on fingers and nose. However, one pair of small ear studs permitted.
20. Nails to be trimmed weekly, Boys/Girls are not allowed to grow their nails.
21. Shirt Buttons should not be kept open and the shirt to be tucked in properly. Belts to be worn tightly and visibly.

22. Tattooing designs, Lines, Arts, Writings, Patchings, Paintings or Pictures on the body parts, Pants or Shirts are not allowed. Using coloured contact lens is strictly prohibited.
23. Boys must have proper hair cut and daily clean shave is compulsory for boys.
24. It is necessary to put a suitable cover on books and copies with proper name slip on it. Mark page number on your note books.
25. Students are prohibited from bringing gold ornaments money, mobile phones, smart watches, cameras, any other electronic devices expensive pen/pencil/pencil box, any publication, reference books, CD or other storage devices like floppies, pen drives or I-pods, not relevant to academic pursuits, when to be brought get the permission before hand.
26. In the interest of their own security, students are advised not to buy or receive any articles, gifts or foodstuffs from anyone at all on route.
27. The Name, Admission no. , Class, Section and house of the pupil should be clearly marked on all belongings of the student for e.g., blazers, ties, jersey, skirts, pants, shirts, socks, shoes, bag, book and note books etc. (Dress articles inside by permanent ink.)
28. Parents please note that any postal communication sent related to school and your ward will be born by you.